



# County of Malheur

251 'B' Street West – Vale Oregon 97918

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Malheur County ASD Advisory Board  
251 'B' Street West  
Vale, OR 97918

RE: Meeting Notice and Agenda

December 15, 2025

Location: Saint Alphonsus Medical Center – Big Room @ 13:00 (Mountain Time)

The Malheur County Ambulance Service District will hold a scheduled meeting on the above date and time. Attendance is open to the public.

Invitation: ASD Advisory Board

Chairman – Tim Rines  
Member – Doug Dewar  
Member – Jim Maret

Vice Chair – Timbra Burrup  
Member – Tristin Wishard  
Member – Kim Gentry

EMS Physician/Medical Director – Dr. Morris Smith

MCSO Dispatch Center – Vacant

EMS Providers – General Public

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## Meeting Agenda:

1. Review May 05, 2025 meeting minutes.
2. Request For Funding (RFF) is right around the corner.
3. Request For Proposals (RFP) is right around the corner.
4. Request to revise the Malheur County ASD Coordinator/Director job description.
5. Request for an inventory of all Disposable Medical Supplies in the county.

Discussion for a later date but not limited to:

1. Revise the Malheur County ASD Advisory Board Bi-Laws
2. Revise the Standard Operating Procedures for Malheur County
3. Medications for Vale Fire and Ambulance
4. Medications for Jordan Valley
5. EMS Rendezvous with other county agencies
6. Critical Incident Stress Management Team

7. Review and revise the ASD plan.
8. Prepare for the upcoming ASD Budget
9. Plans for increased Personal Relations with the citizens of Malheur County
10. Establish an ASD Growth Plan based on population statistics
11. Grants – Already Connected to Sam.gov
12. Upcoming training – County wide mass causality training in spring of 2026
13. Upcoming EMS Conference – 1<sup>st</sup> Annual Malheur County EMS Conference

NOTE: The ASD Board may take up additional principal items arising too late to be mentioned in the agenda. Agenda items may be rearranged in order to make the best use of available time. Anyone wishing to be present for a particular item is encouraged to join when the meeting begins to avoid missing an item of interest. The ASD Board may allow an opportunity for public comment and a time limit of 3 minutes may be imposed.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Keith Ishida ASD Director at 541-473-5598.