

MALHEUR COUNTY COURT MINUTES

January 20, 2021

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Ron Jacobs present. Staff present was Administrative Officer Lorinda DuBois. Various members of the public, media, and staff were present electronically. Notice of the meeting was posted on the County website and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # 2021-0271

PUBLIC HEARING - SUPPLEMENTAL BUDGET

Judge Joyce opened the public hearing for consideration of supplemental budget Resolution R21-05. Notice of the hearing was published in the Argus Observer. A public hearing was required as the supplemental budget will adjust the current budget fund by 10% or more of the expenditures of that fund. No public comments were received. The hearing was closed. Commissioner Jacobs moved to approve Resolution R21-05: In the Matter of Fiscal Year 2020/2021 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Hodge seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate Bureau of Land Management (BLM) Fire Grant funds in the Weed Department budget in the amount of \$277,103 that were not anticipated when the adopted budget was prepared; the funds are to be used to meet the goals as stated in the BLM Fire Grant Plan. See instrument # 2021-0272

COURT MINUTES

Commissioner Jacobs moved to approve Court Minutes of January 13, 2021 as written. Commissioner Hodge seconded (to form only as he was not present on January 13, 2021) and the motion passed unanimously.

CROSSING PERMIT

Commissioner Hodge moved to approve Crossing Permit #03-21 to Oregon Trail Cattle Feeders to bury pipeline for waterline along 12th Avenue East #736. Commissioner Jacobs seconded and the motion passed unanimously. The original permit will be kept on file at the Road Department.

EMPLOYMENT AGREEMENT - DALTON

Commissioner Hodge moved to approve Maintenance Supervisor - employment of Public Employees Retirement System (PERs) retiree Employment Agreement with Don Dalton. Commissioner Jacobs seconded and the motion passed unanimously. The agreement is effective April 1, 2021 - December 31, 2021. See instrument # 2021-0273

STATEWIDE TRANSPORTATION IMPROVEMENT FUND (STIF) PLAN AND PROJECTS

Malheur Council on Aging & Community Services (MCOA&CS) Transportation Manager Brittany White met with the Court and reviewed the proposed Biennium 2021-2023 STIF Plan and application. Projects recommended for funding by the STIF Advisory Committee are:

Operations Projects

- Preserve and Maintain Fixed Route Hours Expansion \$30,750
- Demonstration and Preservation of Commuter Route Optimization Plan \$35,750
- Demonstration and Preservation of Fixed Route Optimization Plan and Expansion \$517,040
- Contractor Staffing \$85,684
- Saturday Service Expansion \$30,800

Capital Projects

- Technology Upgrades \$91,294
- Construction Plans \$20,000

Student Transportation

- Free Fares for Students on Fixed and Commuter Routes \$10,000

Administrative

- Administrative Expenses \$20,000

Operations Reserve

- \$36,996

2021-2023 Grant Total = \$878,314

Ms. White answered questions from the Court members. The STIF Advisory Committee has reviewed the STIF Plan and application and the funding recommendations and recommends the Court approve and submit the Plan and application.

Commissioner Jacobs moved to approve the Statewide Transportation Improvement Fund (STIF) Plan and application for the 2021-2023 Biennium and the recommended list of projects as approved by the STIF Advisory Committee. Commissioner Hodge seconded and the motion passed unanimously. Ms. DuBois will submit the STIF Plan and application to Oregon Department of transportation (ODOT). See instrument # 2021-0288 for the Executive Summary of Projects.

COURT ADJOURNMENT

The meeting was adjourned.

**On January 25, 2021 the Court received correspondence from Malheur Council on Aging detailing there were errors in the budget and executive summary provided to them on January 20th.

The updated Executive Summary of Projects is as follows:

Operations Projects

- Add Contractor Staff \$161,899
- Contractor Incentive/Benefits \$50,000*
- Preserve and Maintain Fixed Route Hours Expansion \$30,750
- Demonstration and Preservation of Commuter Route Optimization Plan \$35,750
- Demonstration and Preservation of Fixed Route Optimization Plan and Expansion \$517,040
- Saturday Service Expansion \$30,800

Capital Projects

- Technology Upgrades \$91,294*
- Construction Plans \$20,000

Student Transportation

- Free Fares for Students on Fixed and Commuter Routes \$15,121*

Administrative

- Administrative Expenses \$20,000

Operations Reserve

- \$45,996*

2021-2023 Grant Total = \$1,018,650

*The budget for these tasks includes amounts that go beyond the 2021-2023 STIF revenue forecast. If revenues do not exceed the projected forecast, these tasks may not be fully funded. Student transportation services will still meet the 1% required by STIF regulations if revenues do not exceed forecasts.

See instrument # 2021-0365 for the written correspondence and County Court approval of the changes; and instrument # 2021-0362 for the updated Executive Summary.