

## **MALHEUR COUNTY COURT MINUTES**

**February 3, 2021**

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Ron Jacobs present. Various members of the public, media, and staff were present electronically. Notice of the meeting was posted on the County website and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # 2021-0488

### **AUDIT - MCDC**

Jordan Zwygart of Millington Zwygart, Certified Public Accountants, met with the Court and reviewed the Malheur County Development Corporation (MCDC) 2019-2020 Audit. The financial statements of MCDC, which comprise the state of financial position as of June 30, 2020, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements were audited. In the opinion of the auditor, the financial statements referred to present fairly, in all material respects, the financial position of MCDC as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. The balance at year-end of cash was \$301 and held in a noninterest checking account. Accounts receivable is money due from Oregon Department of Transportation (ODOT) and other agencies for the development of the Treasure Valley Reload Center; all receivables were current and collectible.

Greg Smith thanked the professionals at Millington Zwygart for their work in completing the audit as well as County staff and MCDC board members. See instrument # 2021-0500 for the audit document.

### **COURT MINUTES**

Commissioner Hodge moved to approve Court Minutes of January 20, 2021 as written. Commissioner Jacobs seconded and the motion passed unanimously.

### **CHECK REGISTER**

Commissioner Jacobs moved to approve the Accounts Payable book for October, November, and December 2020. Commissioner Hodge seconded and the motion passed unanimously.

### **AOC DUES**

Commissioner Jacobs moved to approve payment of Association of Oregon Counties (AOC) 2021 Membership Dues in the amount of \$21,890.65. Commissioner Hodge seconded and the motion passed unanimously.

### **UPDATED COUNTY TELEPHONES POLICY**

County Counsel Stephanie Williams presented an update to County Policy 111 - Telephones. The land-line telephones paragraph is updated to provide that employees using the picture contact identification screen on the internal phone system must leave it blank, display a professional photograph of the employee or display a professional work/county-related symbol, logo or insignia approved by the employee's department head/elected official. Commissioner Jacobs moved to approve the updated policy. Commissioner Hodge seconded and the motion passed unanimously. See instrument # 2021-0489

### **TEMPORARY COUNTY COVID-19 PAID LEAVE POLICY**

Commissioner Hodge moved to approve Temporary Malheur County COVID-19 Paid Leave Policy. Commissioner Jacobs seconded and the motion passed unanimously. The County's COVID-19 Emergency Leave Policy enacted in March 2020 ended December 2020. To date, a new or extended policy has not been adopted by the State or Federal governments and as such the County is enacting its own temporary policy retroactive to January 1, 2021. COVID-19 paid leave is only available to employees who have been employed more than six months and is available one time. (Employees who used the paid leave in 2020 are not eligible in 2021 under this temporary policy.) The temporary paid leave policy does apply to first responders. See instrument # 2021-0491

### **CROSSING PERMITS**

Commissioner Hodge moved to approve Crossing Permit #04-21 to Utility Technologies Inc./Robert Ackerley for work on Park Avenue #768; and Crossing Permit #05-21 to Idaho Power Company to replace a capacitor bank on Onion Avenue #1102. Commissioner Jacobs seconded and the motion passed unanimously. Original permits will be kept on file at the Road Department.

### **SUPPLEMENTAL BUDGET RESOLUTION**

Commissioner Jacobs moved to approve Supplemental Budget Resolution R21-06: In the Matter of Fiscal Year 2020/2021 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Hodge seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate Oregon Health Authority (OHA) Grant funds in the Health Department budget that were not anticipated when the adopted budget was prepared; the funds are to be used for the Family Connect program. See instrument # 2021-0490

### **COURT ADJOURNMENT**

Judge Joyce adjourned the meeting.

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**\*Clerks Note: BOPTA** - The 2020-2021 BOPTA (Board of Property Tax Appeals) convened their hearings on February 9, 2021 at 9A.M. Mountain Standard Time and adjourned on February 9, 2021 at 10 A.M. for the 2020-2021 session.