

MALHEUR COUNTY COURT MINUTES

March 15, 2017

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

ASSESSOR'S OFFICE - VACANCY

Assessor Dave Ingram met with the Court and requested authorization to fill a vacant Clerk position. Mr. Ingram acknowledged the hiring freeze in effect but explained he needs to fill the position. Commissioner Hodge gave his approval to fill the vacancy. Commissioner Wilson asked Mr. Ingram if he could manage without the position until July 1, 2017 (new fiscal year); Mr. Ingram said that would be the Court's decision. Mr. Ingram explained that he currently has a field appraiser helping with the new manufactured home transfer system and he would like to get that person back in the field (the manufactured home transfer system is a new program and requiring extra time to learn the system). Judge Joyce also asked if the position could remain vacant until July 1. Mr. Ingram said he'd be more than happy to wait to fill the position until July but the appraisers are in the Ontario area this year and are trying to finish the Ontario area in one year; staff is needed to help in the front office and that is taking away from the appraisers work in the field. Mr. Ingram also explained that the appraiser currently working with the manufactured home transfer system wasn't hired to do the work she is currently doing and should be in the field doing appraiser work.

County Counsel Stephanie Williams joined the meeting.

Mr. Ingram left the meeting. The Court continued to discuss the matter. It was noted that there are other departments that have vacancies at this time also as there is a hiring freeze in place; and departments have been asked to cut back on expenditures for the remainder of the fiscal year. Consensus was to hold the position vacant until July 1, 2017; Mr. Ingram may come back to the Court for reconsideration if needed.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of March 8, 2017 as written. Commissioner Wilson seconded and the motion passed unanimously.

WILCOX GRAVEL PIT DOCUMENTS

Ms. Williams presented the purchase documents for the Wilcox gravel pit (the purchase is through the Road Department budget which are dedicated funds, not general fund dollars). Commissioner Hodge moved to approve the Warranty Deed with Wilcox Farm and Gravel LLC, and associated purchase documents. Commissioner Wilson seconded and the motion passed unanimously. The true and actual consideration is \$140,000. See instrument #[2017-0817](#)

RECREATIONAL VEHICLE (RV) REVENUE DISTRIBUTION CERTIFICATION

Commissioner Wilson moved to sign the Oregon Parks and Recreation Department County Parks Assistance Program Certification Statement for July 1, 2017- June 30, 2018. Commissioner Hodge seconded and the motion passed unanimously. The estimated RV fee revenue distribution

to Malheur County is \$50,989 which will be budgeted in the Marine and Parks budget. See instrument # [2017-0793](#)

FAIR DEMOLITION PROJECT

Ms. Williams explained that Steve's Backhoe Service was the low bidder for the fair demolition project. The project was bid as removal of Girvin Hall, with two alternate bids for the sheep arena and the small animal barn.

Steve's Backhoe Service: \$64,656

Wright Brothers: \$74,367

Greystone Builders: \$91,595

Commissioner Wilson moved to award the fair demolition contract to Steve's Backhoe Service. Commissioner Hodge seconded and the motion passed unanimously.

AMENDMENT - OJD CONTRACT NO. 170009

Commissioner Wilson moved to approve Amendment Number 2 to Courthouse Improvement Intergovernmental Agreement, OJD Contract No. 170009.

Commissioner Hodge seconded and the motion passed unanimously. The amendment extends the termination agreement to February 28, 2018 for the elevator project to allow for remodel of the upstairs women's restrooms. Original Agreement recorded as instrument number [2016-3037](#), first amendment recorded as instrument number [2016-4512](#). A copy will be returned for recording. See Instrument Number [2017-0945](#)

SUPPLEMENTAL BUDGET

Commissioner Wilson moved to approve Resolution No. R17-11: In the Matter of Fiscal Year 2016/2017 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471.

Commissioner Hodge seconded and the motion passed unanimously. The resolution allocates funds that were received, but not anticipated when the adopted budget was prepared. Funds from an insurance refund were received in the Sheriff's budget; funds from landfill fees for building debris were received in the Solid Waste budget; and the Fair Fund needed to allocate funds from Cash on Hand for Repairs, Maintenance, and General Supplies. See instrument #[2017-0794](#)

COURT ADJOURNMENT

Court was adjourned.