

MALHEUR COUNTY COURT MINUTES
APRIL 19, 2017

County Court met with Judge Dan Joyce presiding with Commissioner Don Hodge present. Staff present was Administrative Officer Lorinda DuBois.

Also present was John Braese of the Malheur Enterprise.

DISTRICT ATTORNEY'S OFFICE - VACANCY

District Attorney Dave Goldthorpe and Management Assistant Marilee Aldred met with the Court. Mr. Goldthorpe explained that the Management Assistant position would be vacant at the end of the month. Mr. Goldthorpe also stressed the importance and essentialness of this position for the operations of his office.

Shelly Dennis joined the meeting.

Mr. Goldthorpe requested authorization to post the vacancy notice internally (Malheur County employees) as soon as possible. If the position is not filled by a current County employee then Mr. Goldthorpe will come back to the Court and request it be posted publicly. In the event the position is filled internally by a current DA Office employee then that newly created vacancy will remain vacant until July 1st. The Court agreed to Mr. Goldthorpe's request to post the vacancy internally immediately.

COURTHOUSE SECURITY

It was noted that the backdoor by the elevator will not be a public entrance and will be restricted to courthouse employee's only and accessed via the employee's key fob.

COURT MINUTES

Commissioner Hodge moved to approve Court Minutes of April 12, 2017 as written. Judge Joyce seconded and the motion passed.

SUPPLEMENTAL BUDGET

Commissioner Hodge moved to approve Supplemental Budget Resolution R17-14: In the Matter of Fiscal Year 2016/2017 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Judge Joyce seconded and the motion passed. The supplemental budget allocates funds from the state and landfill fees for agricultural waste that were received but not anticipated when the adopted budget was prepared; and allocates funds from a BLM Cooperative Agreement for flood damaged roads in the Road Fund that were received but not anticipated when the adopted budget was prepared. See instrument # [2017-1328](#)

STATUTORY BARGAIN AND SALE DEEDS

Commissioner Hodge moved to approve Statutory Bargain and Sale Deed to Davis Land & Livestock for Ref. #14749; and Statutory Bargain and Sale Deed to Saisunun R. Dumrongmanee for Ref. #12240. Judge Joyce seconded and the motion passed. See instrument # [2017-1330](#) and [2017-1329](#)

PERSONAL SERVICE CONTRACT - WARRINGTON CONSTRUCTION

Commissioner Hodge moved to approve Personal Service Contract with Warrington Construction Corporation for limited purposes trenches for onion disposal from winter storm damage at Lytle Boulevard Landfill. Judge Joyce seconded and the motion passed. See instrument # [2017-1331](#)

WOLF GRANT AGREEMENT

Commissioner Hodge moved to approve Oregon Department of Agriculture Wolf Compensation and Financial Assistance 2017 Grant Agreement - Grant #: ODA-3970-GR-MALHEUR. Judge Joyce seconded and the motion passed. Grant funds are in the amount of \$450. A copy will be returned for recording.

STAFF VACANCIES

Ms. DuBois told the Court that the part-time Office Assistant II (OA II) position in the Administrative Office will be vacant the end of April; and there is a patrol deputy vacancy at the Sheriff's Office. Staff will proceed with the advertising process and new hires will not begin until July 1st or later.

Ms. Dennis left the meeting

CHECK REGISTER

The Court signed the March 2017 Accounts Payable Register.

PROFESSIONAL SERVICES AGREEMENT - MATRIX ENGINEERING

Commissioner Hodge moved to approve Professional Services Agreement with Matrix Engineering, Inc. for the State's Structural Damage Assessment Project. Judge Joyce seconded and the motion passed. See instrument # [2017-1332](#)

VARIOUS ENGINEERING AGREEMENTS

Commissioner Hodge moved to authorize Judge Joyce to execute additional Professional Services Agreement with various engineering firms for the Structural Damage Assessment Project. It is expected that the agreements will be received later in the week.

EMERGENCY OPERATIONS PLAN

Emergency Services Lieutenant Rob Hunsucker met with the Court and explained that the Emergency Operations Plan (EOP) had been revised and requested they sign the Letter of Promulgation. Commissioner Hodge moved to sign the Letter of Promulgation. Judge Joyce seconded and the motion passed. The Emergency Operations Plan combines the four phases of Emergency Management and provides a framework in which Malheur County can plan and perform its respective emergency functions during a disaster or national emergency. See instrument # [2017-1338](#)

COURT ADJOURNMENT

Court was adjourned.