

**MALHEUR COUNTY BUDGET BOARD MEETING**  
**APRIL 25, 2017**

The Malheur County Budget Board met with Judge Dan Joyce, Commissioner Don Hodge, and Commissioner Larry Wilson present; Budget Board members present were Richard Eiguren, Ron Haidle, and Rod Price; and Budget Officer Lorinda DuBois. Notice of the meeting was published in the Argus Observer.

Also present was Larry Meyer of the Argus Observer.

**ONTARIO JUSTICE COURT**

Justice of the Peace Marji Mahony met with the Budget Board and discussed Page 13 - Ontario Justice Court. Projected revenue for fines is lower than last year as there has been a reduction in citations. Slight over all increase in Materials and Services.

Page 13 - Ontario Justice Court was approved.

**ONTARIO COMMUNITY LIBRARY**

Ontario Community Library Director Darlyne Johnson and Assistant Joyce McCurdy met with the Budget Board and discussed Page 34 - Ontario Community Library. The library is requesting funding for Bookmobile services in the amount of \$6,000 for Bookmobile services outside the district's boundaries. The funds are transferred from the Economic Development budget to the library budget.

Page 34 - Ontario Community Library was approved.

**SNAKE RIVER TRANSIT**

MCOA&CS (Malheur Council on Aging and Community Services) Executive Director Loni Debban, Agency Coordinator April MacKenzie, and Operations Manager Cheryl Gerzine met with the Budget Board and requested funding to be used as match dollars for grants supporting transit system in the amount of \$15,000. From July 1, 2015 - June 30, 2016 there were 28,087 one way trips on the Ontario Fixed Route (Revenue Miles of 35,638); 658 one way trips on the Commuter Route (Revenue Miles of 20,767); and 24,009 one way trips on the Door to Door route (Revenue Miles of 251,834). Ms. Debban also explained the additional bus shelters were recently purchased; a total of 8 bus shelters will be placed throughout the Ontario route; CH2M is doing the installation work of the shelters as a community service project (no cost to MCOA&CS). Funding for the transit system is transferred from the Economic Development budget.

**CLERK'S OFFICE**

Clerk Deborah DeLong met with the Budget Board and discussed Page 4 - County Clerk; and Page 70 - Clerk Records Fund. Ms. DeLong gave a brief overview of the various duties of her office. Ms. DeLong expressed concern with HB 3357 currently in legislature; if the bill is passed it would increase recording fees by \$20.00 per document. There is currently one staff vacancy in the office which will hopefully be filled July 1. The Clerk Records Fund is for archiving and digitizing of permanent records.

Page 4 - County Clerk; and Page 70 - Clerk Records Fund were approved.

### **VETERANS SERVICE**

Veterans Service Officer Connie Tanaka met with the Budget Board and discussed Page 32 - Veterans Service; and Page 67 - CVS0 (County Veterans Service Officer) Expansion Fund. Mr. Tanaka assists eligible veterans, spouses, dependents, or survivors of eligible veterans with applying for benefits and aid for which they are entitled to be federal and state laws and regulations. Funding is from both the State and County.

Page 32 - Veterans Service; and Page 67 - CVS0 Expansion Fund were approved.

### **DISTRICT ATTORNEY**

District Attorney Dave Goldthorpe and Management Assistant Marilee Aldred met with the Budget Board and discussed Pages 8-9 - District Attorney; Page 10 - VOCA Grant/DA; Page 11 - CAMI Grant/DA; Page 14 - CFA/DA; and Page 52 - DA Enforcement.

Pages 8-9 - District Attorney. Various reductions and increases in the Materials and Services portion of the budget. Witness Fees were increased as the DeFrank aggravated murder case will go to trial in the next fiscal year; several other cases will require expert witnesses also. An on-call cell phone will be limited to the district attorney; the other attorney's will not have cell phones. It was requested that a Domestic Violence Victim Advocate position be funded in the General Fund budget; this request was not granted in the Proposed Budget.

Page 10 – VOCA (Victims of Crime Act) Grant/DA; Page 11 - CAMI (Child Abuse Multi-disciplinary Intervention) Grant/DA; and Page 14 - CFA/DA. Funds are used to staff two victim advocate positions. The District Attorney's Office will be reapplying for the VAWA grant later this year, as well as looking into other grant opportunities in order to fund a third victim advocate position.

Page 52 - DA Enforcement. Funds are transferred to the General Fund budget to support the child support program in the DA's Office.

Pages 8-9 District Attorney; Page 10 - VOCA Grant/DA; Page 11 - CAMI Grant/DA; Page 14 - CFA/DA; and Page 52 - DA Enforcement were approved.

### **SPECIAL TRANSPORTATION FUND**

The Budget Board reviewed Page 58 - Special Transportation Fund. Revenue is ODOT (Oregon Department of Transportation) grant funds for transportation purposes; the County subcontracts with MCOA&CS (Malheur Council on Aging and Community Services) for the transportation services. The monies allocated as match dollars for Snake River Transit are expended from this fund.

Page 58 - Special Transportation Fund was approved.

### **NEW HOPE KITCHEN**

Commissioner Hodge explained that he wanted the County to appropriate \$2,500 to New Hope Kitchen (previously called Harvest House Missions) to assist with meals and services for the homeless in Ontario.

### **FAIR**

Fair Manager Lynelle Christiani met with the Budget Board and discussed Pages 56-57 - County Fair Fund. Ms. Christiani shared a list of insurance deductibles and various supplies/items (not covered by insurance) that were destroyed as a result of winter storm damage (over \$30,000). The proposed budget includes a transfer from the Economic Development budget of \$30,000. Roger Findley and Idaho Power are working to determine why the solar project is not producing as it should be. Serve Day is April 29 and volunteers will be repainting the inside of the grandstands (the Fair had to purchase the paint at a cost of \$4,000) Ms. Christiani will be meeting with Ontario City Council to request reconsideration of its Visitor and Convention (V&C) grant award.

Pages 56-57 - County Fair Fund were approved.

### **PREDATORY ANIMAL CONTROL**

USDA (United States Department of Agriculture) APHIS (Animal and Plant Health Inspection Services)/Wildlife Services District Supervisor Patrick Smith and Wildlife Specialist Ryan Christensen met with the Budget Board and discussed Page 21 - line-item 5-20-8020 - Predatory Animal Control. USDA is requesting funding from the County to support the Wildlife Services program in Malheur County. Also present was public member Tom McElroy. Funding to support Wildlife Services in the State's 2017-19 Biennium budget was eliminated (Department of Agriculture and Department of Fish & Wildlife); additionally, USDA funds are slightly lower than last year; which is a total shortage of \$11,178.70. The County's proposed budget includes additional funds to make up the shortage. Mr. Smith explained there should be approximately \$20,000 in reserves specific to Malheur County which can be used the following fiscal year. It is not anticipated that the State funding will be reinstated and it is expected that the Federal funding will continue to be reduced. Mr. McElroy visited about possibly creating a Predator District and said he would further explore the option.

The meeting recessed for lunch.

Budget meetings resumed after lunch. The County budget meeting was closed and the ASD session was opened.

### **AMBULANCE SERVICE DISTRICT (ASD)**

ASD Director Bob Dickinson met with the Budget Board and presented the ASD Budget Message; notice of the budget meeting was published in the Argus Observer.

*Malheur County Ambulance Service District Budget Message FY 2017-2018*

*Good Afternoon, I am pleased to present to you the Budget Message of FY 2017-2018. Over the past 28 years we have been faced with many challenges, our members are the foundation of the*

*organization, and we are committed to our members and the citizens of Malheur County. We recognize and accept the responsibility as public servants, extended to us as we serve others. We value the input of all members and rely on their creativity to move the District forward. This position brings with it many responsibilities and our focus and dedication is being resourceful and fiscally responsible, and maintaining a good relationship with the Advisory Board. We strive for clinical and operational excellence while maintaining outstanding customer service. This budget continues our response to the evolving economic environment. We are focused on streamlining our operations, and being as efficient as possible. We continue to explore alternative sources of revenue generation. TVP (Treasure Valley Paramedics) recently went from a 501(c)(3) nonprofit organization to a for-profit organization. In doing so the assets must stay in the nonprofit community dedicated to the same purpose for which they have been acquired, a proper valuation using fair market value was established and a Foundation was formed with a Board of Directors. This money will be distributed by using an application process and approved by the Foundation Board. The Board recently approved the purchase of 2 automatic CPR devices, these state of the art devices will be distributed to Vale and Jordan Valley. This will certainly improve the chances for a better outcome of cardiac arrest victims in a rural setting. Our partnership with neighboring jurisdictions help us achieve common goals to benefit the entire county. Our decision making is guided by our value in stewardship which requires us to think of the needs of the future as we make choices today. Finally, we work within the framework of organizational excellence which stresses high performance, measureable results, and providing outstanding value of our taxpayer's investment. We are emerging as a flexible, forward looking county capable of meeting the challenges and seizing the opportunities of the future. I would like to thank all of you for your continued support.*

Mr. Dickinson discussed the ASD budget with the Budget Board and answered questions. The Laundry Service line-item was not funded this next fiscal year as St. Alphonsus is providing an exchange service for the provider linens at no cost. The Foundation dollars will be used for education and equipment. Travel/Education was increased so that Mr. Dickinson can attend an EMS Management conference in October. The Proposed budget reflects increased Personal Services funding as it is expected that the ASD Board will be recommending at its May 2017 meeting that Mr. Dickinson's position be moved to Full Time status July 1, 2017.

The Budget Board approved the Ambulance Service District budget.

The ASD session was closed and the County Budget meeting was reopened.

### **ROAD DEPARTMENT**

Road Supervisor Richard Moulton met with the Budget Board and discussed Page 33 - Marine & Park; Pages 40-42 - Road Fund; Page 43 - Major Bridge Fund; Page 44 - Road Equipment Fund; Page 45 - Road Improvement Fund; and Page 71 - OJTA Road Project Fund.

Page 33 - Marine & Park. Applying for a Marine Board grant to overlay the boat parking lot at Bully Creek. Increased the Grounds budget.

Pages 40-42 - Road Fund. The gas tax apportionment will be down approximately \$97,000. Exchange Funds line-item is higher as it accounts for two years' worth of funds (a previous

year's funding was never received). Special County Allotment is an estimate based on last year's funding. No federal forest funds will be received. Currently have a mechanic vacancy. Sand & Gravel and Asphalt Oil line-items were significantly increased due to damage from the winter storms.

Page 43 - Major Bridge Fund. Reserve fund for major bridge projects in the County (including road districts).

Page 44 - Road Equipment Fund. Adjustments were made to this fund after the proposed budget was printed - Cash on Hand lowered to \$150,000; Equipment Purchase was lowered to \$240,508.

Page 45 - Road Improvement Fund. No current projects.

Page 71 - OJTA (Oregon Jobs & Transportation Act) Road Project Fund. Project is completed; remaining funds of \$105 are transferred to the Road Fund.

Page 33 - Marine & Park; Pages 40-42 - Road Fund; Page 43 - Major Bridge Fund; Page 44 - Road Equipment Fund; Page 45 - Road Improvement Fund; and Page 71 - OJTA Road Project Fund were approved.

### **ECONOMIC DEVELOPMENT**

Page 39 - Economic Development Fund was reviewed. Appropriations from Technical Assistance, line-item 5405, approved are: SWCD (Soil & Water Conservation District) \$10,000; Poverty to Prosperity \$5,000; and SREDA (Snake River Economic Development Alliance) \$1,000. Transfers from the Economic Budget include: County Fair \$30,000; Extension Service \$20,000; Special Transportation Fund \$15,000; and Bookmobile \$6,000. Contracted Services remains the same as last year; however, the Contractor has indicated an increase will be requested for the 2018-2019 fiscal year.

Page 39 - Economic Development Fund was approved.

### **NON -PROGRAM**

Page 21 - Non-Program was reviewed. It was decided to increase line-item 5-20-8022, Aid to Indigent, to \$2500; this \$2500 will be sent to New Hope Kitchen to assist with meals and services for the homeless. The Budget Board stressed this is a one-time only appropriation. The Predatory Animal Control funds are also in the Non-Program budget.

Page 21 - Non-Program was approved with an additional \$2,000 added to the Aid to Indigent line-item.

### **JUVENILE DEPARTMENT**

The request to reinstate a part-time Community Service Worker in the Juvenile Department's budget was discussed; the Budget Board denied the request. The Budget Board felt that existing staff should fulfill the needs of the community service program and directed that the Juvenile Department Director create a Plan and adjust the schedules of the Juvenile Department staff as

needed to fulfill the needs of the juvenile work crew. The Juvenile Department Director is to present the Plan to County Court prior to July 1, 2017.

Pages 15-16 - Juvenile Department were approved.

### **GENERAL CONTINGENCY**

Page 20 - General Contingency was approved at \$553,617 as calculated after the change in the Non-Program budget for the New Hope Kitchen appropriation.

### **APPROVALS**

Judge Joyce moved to approve the budget for the Malheur County Ambulance Service District for the 2017-18 fiscal year in the amount of \$478,950. Commissioner Hodge seconded and the motion passed unanimously.

Judge Joyce moved to approve the budget for the Malheur County Agricultural Educational Extension Service District for the 2017-18 fiscal year in the amount of \$768,144; and moved to approve property taxes for the 2017-18 fiscal year at the rate of \$0.23 per \$1,000 of assessed value for operating purposes in the District Special Fund. Commissioner Wilson seconded and the motion passed unanimously.

Judge Joyce moved to approve the budget for the 2017-18 fiscal year in the amount of \$27,775,594; and moved to approve property taxes for the 2017-18 fiscal year at the rate of \$2.5823 per \$1,000 of assessed value for operating purposes in the General Fund. Mr. Eiguren seconded and the motion passed unanimously.

Agreed upon changes can be found on instrument #[2017-1774](#)

### **ADJOURNMENT**

The Budget Meeting was adjourned.

### **COMPENSATION BOARD**

Meeting Minutes of the Compensation Board can be found on instrument #[2017-1775](#).