

MALHEUR COUNTY COURT MINUTES
May 24, 2017

County Court met with Commissioner Don Hodge presiding and Commissioner Larry Wilson present. Staff present was Administrative Officer Lorinda DuBois.

ORDER FOR SALE OF COUNTY PROPERTIES

Treasurer/Tax Collector Jennifer Forsyth met with the Court and presented the Order for sale of properties for the annual county land sale. Commissioner Wilson moved to approve Order No. GO-05-17: Order for the Sale of County Properties. Commissioner Hodge seconded and the motion passed. The land sale will be held June 20, 2017 at 1:00 p.m. See instrument # [2017-2084](#)

WIC COORDINATOR DUTIES - HEALTH DEPARTMENT

Commissioner Hodge explained that Lindsay Grosvenor had recently contacted him requesting a meeting. Commissioner Wilson said he had met with Ms. Grosvenor and discussed WIC and the breastfeeding services. Ms. Grosvenor currently contracts with the County to provide Registered Dietician services at the Health Department three days a week. The Court previously offered Ms. Grosvenor one additional day per week to fulfill the WIC coordinator duties. Commissioner Hodge and Commissioner Wilson discussed Commissioner Wilson's conversation with Ms. Grosvenor. It was noted that Judge Joyce had also met with Ms. Grosvenor. Commissioner Wilson moved to offer Ms. Grosvenor one additional day (7.5 hrs) to fulfill the WIC Coordinator duties at the hourly rate of \$26.01, effective July 1, 2017. Commissioner Hodge seconded and the motion passed. The Court emphasized that Ms. Grosvenor is to have a set work schedule for her duties at the Health Department; and strongly recommended that the breastfeeding home visits be discontinued and instead hold classes monthly in the office.

COURT MINUTES

Commissioner Wilson moved to approve Court Minutes of May 10, 2017 as written. Commissioner Hodge seconded and the motion passed.

CONTRACT WITH OREGON BUSINESS DEVELOPMENT DEPARTMENT

Commissioner Hodge moved to approve Special Public Works Development Project Financing Contract with the State of Oregon, acting by and through the Oregon Infrastructure Finance Authority of the Oregon Business Development Department; Project Name: Malheur County Onion Disposal; Project Number L17010., nunc pro tunc to May 18, 2017. Commissioner Wilson seconded and the motion passed. Funds are for construction costs of opening the onion disposal trench at the landfill. A copy will be returned for recording.

ADDENDUM TO CONTRACT WITH HOLCOMB CONSTRUCTION

Commissioner Hodge moved to approve First Addendum to Personal Service Contract between Malheur County and Holcomb Construction Recorded with the Malheur County Clerk on October 19, 2016 as Instrument Number [2016-3870](#). Commissioner Wilson seconded and the motion passed. The addendum is for additional work tied to the elevator construction project including: demolition and installation of a new freight door and remodel/demo of the women's restroom on the 2nd floor of the courthouse. See instrument # [2017-2085](#)

ADDENDUM TO AGREEMENT WITH UHLMER

Commissioner Wilson moved to approve Second Addendum to Architecture and Engineering Professional Services Agreement Recorded with the Malheur County Clerk on September 7, 2016 as Instrument Number [2016-0418](#). Commissioner Hodge seconded and the motion passed. The addendum is for additional services tied to the elevator construction project including: engineering of the freight door and remodel of the upstairs women's restroom. See instrument # [2017-2086](#)

UPDATED POLICY 307 - BEREAVEMENT LEAVE

Commissioner Wilson moved to approve updated County Policy 307 – Bereavement Leave. Commissioner Hodge seconded and the motion passed. Employees are eligible for two paid bereavement leave days per calendar year to discharge the customary obligations arising from the death of the employee's family member. See instrument # [2017-2087](#)

VOLUNTEER RESOLUTION

Commissioner Wilson moved to approve Resolution No. R17-21: A Resolution Extending Workers' Compensation Coverage to Volunteers of Malheur County Effective for the Policy Period July 1, 2017 - June 30, 2018. Commissioner Hodge seconded and the motion passed. Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteers listed in the resolution, noted on CIS payroll schedule, and verified at audit. See instrument # [2017-2088](#)

ODOT AGREEMENT

Commissioner Wilson moved to approve Rail and Public Transit Division, Oregon Department of Transportation, Agreement No. 32200, Operating 5310. Commissioner Hodge seconded and the motion passed. Funding is for Contracted Service (5310 only) to provide funding to purchase services to provide public transportation to seniors and individuals with disabilities, and the general public, and to support the administrative costs required to manage the service contract. A sub-agreement will be drafted with MCOA&CS. A copy of the agreement will be returned for recording.

COURT ADJOURNED

The meeting was adjourned.