

## **MALHEUR COUNTY COURT MINUTES**

**November 10, 2021**

The regularly scheduled meeting of the County Court was called to order by Judge Dan Joyce at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Don Hodge and Commissioner Ron Jacobs present. Staff present was Administrative Officer Lorinda DuBois. Members of the media, public and staff were invited to join electronically. Notice of the meeting was emailed to the Argus Observer, Malheur Enterprise and those persons who have requested notice, and posted on the Courthouse bulletin board. The meeting was audio recorded. The agenda is recorded as instrument # 2021-5506

### **COURT MINUTES**

Commissioner Jacobs moved to approve Court Minutes of November 3, 2021 as written. Commissioner Hodge seconded and the motion passed unanimously.

### **AMENDMENT - IGA 169522**

Commissioner Hodge moved to approve First Amendment to Oregon Health Authority 2021-2023 Intergovernmental Agreement #169522 for the Financing of Public Health services. Commissioner Jacobs seconded and the motion passed unanimously. Funding is added to the following program: OIP-CARES, Farmer's Market, and Public Health Practice (PHP) – Immunization Services. A copy will be returned for recording. Instrument #2021-5779

### **CHECK REGISTER**

Commissioner Hodge moved to approve Accounts Payable Register for September 2021. Commissioner Jacobs seconded and the motion passed.

### **INFORMATION SYSTEMS DIRECTOR JOB DESCRIPTION**

Commissioner Hodge moved to approve the updated job description for the Information Systems (IS) Director. Commissioner Jacobs seconded and the motion passed unanimously. The vacancy notice will be posted. The Court was asked to consider who they want to be on the interview committee.

### **ASA PLAN**

Commissioner Jacobs moved to sign the certification statement in the 2020 Ambulance Service Area (ASA) Plan. Notification was received from the State that the Plan was approved. Commissioner Hodge seconded and the motion passed unanimously. See instrument # 2021-5510 for the State approval and # 2021-5511 for the Plan.

### **COUNTY POLICY 123**

Commissioner Jacobs moved to approve County Policy 123 - Malheur County Resident Preference. Commissioner Hodge seconded and the motion passed unanimously. The purpose of the policy is to implement the 2021 Oregon Legislative House Bill 2026 by giving preference to

applicants and employees who live in Malheur County when they seek certain County positions or promotions. See instrument # 2021-5507

### **SUPPLEMENTAL BUDGET**

Commissioner Hodge moved to approve Resolution R21-36: In the Matter of Fiscal Year 2021/2022 Supplemental Budget by Resolution Under Local Budget Law ORS 294.471. Commissioner Jacobs seconded and the motion passed unanimously. The purpose of the supplemental budget is to allocate Corona Virus Relief Vaccine Incentive Funds to the Health Department to be used to fund two COVID Case Investigators and for vaccine events and incentives; to allocate Homeland Security Grant funds that were not anticipated when the adopted budget was prepared in the MCSO (Malheur County Sheriff's Office) Communication Center fund for the Gateway Push to Talk project; and to allocate additional funds in the Fair Fund for Show and Events that were not anticipated when the adopted budget was prepared. See instrument # 2021-5513

### **CONVERSION OF SPACE ON SECOND FLOOR OF COURTHOUSE**

Commissioner Jacobs moved to approve a project to convert the large attorney lounge at the end of the upstairs hallway to office space for a deputy district attorney. Commissioner Hodge seconded and the motion passed unanimously.

Greg Smith and Ryan Bailey joined the meeting.

### **RESOLUTION GUARANTEEING LINE OF CREDIT**

Mr. Smith explained the need for the County to be a guarantor for a \$3 million-dollar line of credit for Malheur County Development Corporation (MCDC) in order to build the Reload Center. The line of credit is necessary in order to increase cash flow so contractors are paid timely during construction. Invoices and receipts are turned into ODOT (Oregon Department of Transportation) for reimbursement costs; and ODOT retains 5% of reimbursements which will not be released until the project is complete. Mr. Smith reviewed the process used for reviewing invoices and costs. MCDC recently completed their second financial audit with No Findings.

Commissioner Jacobs moved to approve Resolution R21-35: In the Matter of a Resolution Guaranteeing a line of credit with Bank of Eastern Oregon to the Malheur County Development Corporation in the amount of \$3 Million Dollars in order for the Corporation to build the Treasure Valley Reload Center and receive reimbursement from the Oregon Department of Transportation under Oregon State Agreement No. 32574; and Authorizing Malheur County to be a Guarantor. Commissioner Hodge seconded and the motion passed unanimously. See instrument # 2021-5509

Mr. Smith encouraged the Court members to reach out to him anytime they need information.

### **EMPLOYMENT AGREEMENT - WEIR**

Commissioner Hodge moved to approve Temporary Employment Agreement to Perform Duties of a Dispatcher (Excluding 911) - Malheur County Sheriff's Office with Melody Weir.

Commissioner Jacobs seconded and the motion passed unanimously. The agreement terminates April 30, 2022. See instrument # 2021-5512

**EMPLOYMENT AGREEMENT - GOBLE**

Commissioner Hodge moved to approve Information Systems Director - employment of PERS (Public Employees Retirement System) retiree Employment Agreement with Frank Goble. Commissioner Jacobs seconded and the motion passed unanimously. The agreement terminates December 31, 2022. See instrument # 2021-5508

**NACO DUES**

Commissioner Hodge moved to approve payment of National Association of Counties (NACo) membership dues for 2022 in the amount of \$626.00 Commissioner Jacobs seconded and the motion passed unanimously.

**COURT ADJOURNMENT**

Judge Joyce adjourned the meeting.