

MALHEUR COUNTY BUDGET BOARD MEETING

APRIL 25, 2018

The Malheur County Budget Board met with Judge Dan Joyce, Commissioner Don Hodge and Commissioner Larry Wilson present; Budget Board members present were Richard Eiguren, Ron Haidle, and Rod Price; and Budget Officer Lorinda DuBois. Notice of the meeting was published in the Argus Observer.

ROAD DEPARTMENT

Road Supervisor Richard Moulton (retiring), Road Supervisor Dave Tiffany, and Jordan Valley Supervisor Tom Davis met with the Budget Board and discussed Page 32 - Marine & Park;

Pages 39-41 - Road Fund; Page 42 - Major Bridge Fund; Page 43 - Road Equipment Fund; and

Page 44 - Road Improvement Fund.

Page 32 - Marine & Park. The Bully Creek-Grounds; and Materials & Supplies line-items are slightly lower than last year as revenue is projected to be lower. The Marine Board grant is for resurfacing of the boat parking lot area at Bully Creek; bids are currently being obtained.

Pages 39-41 - Road Fund. HB 2017 increased funding from the State. A new partnership with BLM (Bureau of Land Management) for weed control in Jordan Valley is going to be tried this year. A larger transfer to the Road Equipment Fund is proposed as more equipment is in need of replacing. Mr. Moulton was asked about fencing the County-owned lot in Jordan Valley; Mr. Moulton explained that he does not recommend fencing the property until after the mobile home is placed.

Page 42 - Major Bridge Fund. Reserve fund for major bridge projects in the County (including road districts); 2% of the gas tax is put into this fund each year.

Page 43 - Road Equipment Fund.

Page 44 - Road Improvement Fund.

The Budget Board approved Page 32 - Marine & Park; Pages 39-41 - Road Fund; Page 42 - Major Bridge Fund; Page 43 - Road Equipment Fund; and Page 44 - Road Improvement Fund.

VETERANS SERVICE

Veterans Service Officer Connie Tanaka met with the Budget Board and discussed Page 31 - Veterans Service; and Page 66 - CVSO Expansion Fund. Mr. Tanaka assists eligible veterans, spouses, dependents, and survivors of eligible veterans with applying for benefits and aid for which they are entitled to. Funding is received from the State and the County.

The Budget Board approved Page 31 - Veterans Service; and Page 66 - CVSO Expansion Fund.

DISTRICT ATTORNEYS OFFICE

District Attorney (DA) Dave Goldthorpe and Management Assistant Nancy McDaniel met with the Budget Board and discussed Pages 8-9 - District Attorney; Page 10 – VOCA (Victims of Crime Act) Grant/DA; Page 11 – CAMI (Child Abuse Multi-disciplinary Intervention) Grant/DA; Page 14 - CFA/DA; and Page 51 - DA Enforcement.

Pages 8-9 - District Attorney. The increased request in Office Supplies is for 4 stand-up desks and 2 office chairs. Small Equipment is for 14 copies of the newest version of Microsoft (MS) Office.

Staff is working to correct deficiencies in the grant reporting of the victim's advocates grants. Needed modifications are being made and it is hoped that the VOCA and CAMI grants will be fully funded. The VAWA (Violence Against Women Act) grant will also be reapplied for (it was applied for in September 2017 but was not approved).

The DeFrank aggravated murder case did not go to trial; it is scheduled again for next year. Two other capital murder cases were settled without going to trial.

The Attorney General's office will now be handling the dependency cases; and as such there is a loss of revenue as the State will no longer contract with the District Attorney's Office for the dependency cases. The dependency contract helped to fund an attorney and legal assistant as well as a supervisory supplement to the DA. Mr. Goldthorpe requested the County provide a salary supplement to the District Attorney as is done in other counties. Mr. Goldthorpe requested an annual DA salary supplement of \$12,000; the proposed budget includes \$8,000.

SNAKE RIVER TRANSIT

MCOA&CS (Malheur Council on Aging and Community Services) Executive Director Loni Debban and Transportation Project Manager Brittany White met with the Budget Board and requested funding to be used as match dollars for grants supporting the transit system in the amount of \$15,000. The city of Ontario route will celebrate its ten-year anniversary this year; the Vale and Nyssa commuter routes have been in existence for eight years. Ms. White provided ridership and mileage stats. Funding for the transit system 5311 Match is transferred from the Economic Development budget.

TREASURER/TAX OFFICE

Treasurer/Tax Collector Jennifer Forsyth met with the Budget Board and discussed Page 7 - County Treasurer/Tax. The Small Equipment request is for a printer.

Page 7 - County Treasurer/Tax was approved.

CLERK'S OFFICE

Clerk Gayle Trotter met with the Budget Board and discussed Page 4 - County Clerk; and Page 69 - Clerk Records Fund.

Page 4 - County Clerk. Funding was increased in the elections line-items as there have been various inquires about possible recall elections. There is currently one staff vacancy in the office which will hopefully be filled soon.

Page 69 - Clerk Records Fund. Funding is for archiving and digitizing of permanent records. Page 4 - County Clerk; and Page 69 - Clerk Records Fund were approved.

PREDATORY ANIMAL CONTROL

USDA (United States Department of Agriculture) APHIS (Animal and Plant Health Inspection Services) /Wildlife Services District Supervisor Patrick Smith and Wildlife Specialist Ryan Christensen met with the Budget Board and discussed Page 21, line-item 5-20-8020, Predatory Animal Control. Also present was public member Tom McElroy. Wildlife Services is requesting \$55,785.59 from the County for the wildlife services program to maintain the current level of 1 FTE (Full Time Equivalent). (Staff discovered that a numerical error was made in the budget and the corrected total for the proposed budget should be \$75,786, which includes the amount requested by Wildlife Services and the County's landowner match fly program of \$20,000.) Mr. Smith suggested that AOC (Association of Oregon Counties) lobby the state for more funding for Wildlife Services. Mr. Christensen provided an update of stats for the program. The chemical used for feedlot starling control has been relabeled and re-registered with ODA (Oregon Department of Agriculture). Feedlots pay for the cost of the chemical and Wildlife Services provides the staff.

The meeting recessed for lunch.

Budget meetings resumed after lunch.

EXTENSION SERVICE

Present for the Extension Service budget discussion and the Extension Tax Service District budget discussion were: Extension Leader Stuart Reitz; Clint Shock and Janet Jones from the Experiment Station; and Extension District Advisory Board Member Jeff Burkhardt. Mr. Reitz explained that the Extension office operations are supported through a combination of County General Funds and Tax Service District funding. The Extension Office receives no operating funds from OSU (Oregon State University) campus.

Page 35 - Extension Service. The County provides an Office Manager at the Extension Service. In additional \$16,000 from the County General Fund is provided for Telephone/IT Services; Travel/Vehicle Maintenance; and Building Maintenance. See instrument #[2018-1468](#) for the written budget request document.

Page 35 - Extension Service was approved.

The County Budget meeting was closed and the Malheur Agricultural Education Extension Service District budget meeting was opened. Notice of the budget meeting was published in the Argus Observer.

EXTENSION TAX SERVICE DISTRICT BUDGET MESSAGE AND BUDGET

Mr. Reitz presented the FY 2018-2019 Budget Message for the Malheur County Agricultural Extension & Education Tax Service District. See instrument #[2018-1443](#) for the complete budget message. Anticipated tax collections are: \$446,923. One half of the tax revenue is allocated to personnel costs at the Malheur Experiment Station to support extension related projects conducted by the Experiment Station; and one half of the remaining revenues is allocated to the Extension Office in personnel costs, and other materials and services. Carry-over funds will be used for potential moving expenses and starter funds for a new staff member.

The Budget Board approved the Extension Service Tax District budget.

The Extension Service Tax District session was closed and the County budget session was reopened.

GENERAL FUND NON-DEPARTMENTAL REVENUES

The Budget Board reviewed and approved Page 1 - General Fund Non-Departmental Revenue. These are revenue sources not tied to a specific department.

COUNTY COURT

The Budget Board reviewed and approved Page 2 - County Court.

ADMINISTRATIVE OFFICE

The Budget Board reviewed and approved Page 6 - Administrative Office. The Small Equipment includes funding for a possible software system for timesheets.

NON-PROGRAM

Page 21 - Non-Program was reviewed. It was decided to keep the proposed budget of \$31,735 for Dog Control for Ani-Care Animal Shelter. Funding was allocated to New Hope Kitchen (Community in Action) in the Aid to Indigent line-item in the amount of \$1500. Predatory Animal Control funding was corrected to \$75,786.

Page 21 - Non-Program was approved with the above mentioned changes.

WATERMASTER

The Budget Board reviewed and approved Page 34 - Watermaster.

ECONOMIC DEVELOPMENT

The Budget Board reviewed Page 38 - Economic Development Fund. Appropriations from Technical Assistance, line-item 5-20-5405, approved are: SWCD \$10,000; Poverty to Prosperity \$5,000; and SREDA \$1,000. Transfers from the Economic Development Fund include: County Fair \$30,000; Extension Service \$20,00; Special Transportation Fund \$15,000; and Bookmobile \$6,000. The new line-item for Contracted Services Project is for additional staffing for the Reload Project.

Page 38 - Economic Development Fund was approved.

LAW LIBRARY

The Budget Board reviewed and approved Page 48 - Law Library.

TAYLOR GRAZING FUND

The Budget Board reviewed and approved Page 52 - Taylor Grazing Fund. Mr. Eiguren requested an accounting from BLM on the funding they receive from Taylor Grazing (separate fund from the County fund).

SPECIAL TRANSPORTATION FUND (STF)

The Budget Board reviewed Page 57 - Special Transportation Fund. Revenue is ODOT grant funds for transportation purposes; the County subcontracts with MCOA&CS for transportation services. The monies allocated as match dollars for Snake River Transit are expended from this fund.

Page 57 - Special Transportation Fund was approved.

MENTAL HEALTH FUND

The Budget Board reviewed and approved Page 64 - Mental Health Fund. The majority of these funds are pass-thru funds that come from the State and go to Lifeways for mental health services.

WOLF DEPREDATION FUND

The Budget Board reviewed and approved Page 74 - Wolf Depredation Fund. These are grant funds from Oregon Department of Agriculture (ODA).

45TH PARALLEL FUND

The Budget Board reviewed and approved Page 78 - 45th Parallel Fund. Funds can only be expended upon agreement of the District Attorney and County Court.

BUILDING PROGRAM

The Budget Board reviewed and approved Pages 80-81 - Building Program. This is a new budget created in response to a recent Attorney General's opinion. The fund will be implemented if the County's building inspection program becomes a County department.

INSURANCE RESERVE

The Budget Board reviewed and approved Page 83 - Insurance Reserve. The General Fund transfer to this budget is \$175,000.

CAR POOL FUND

The Budget Board reviewed and approved Page 84 - Car Pool Fund.

GENERAL COUNTY EQUIPMENT FUND

The Budget Board reviewed and approved Pages 86-87 - General County Equipment Fund.

JUVENILE DEPARTMENT

Pages 15-16 - Juvenile Department was discussed. The Budget Board agreed to remove \$2600 from Small Equipment as that purchase can be made in the current fiscal year. The Budget Board also removed \$2600 from the Support Services line-item.

Pages 15-16 - Juvenile Department was approved with the above mentioned changes; Page 58 - Juvenile Crime Prevention; and Page 76 - MS 11 Detention Fund were approved.

COURTHOUSE

The Budget Board discussed Page 17 - Courthouse. The Budget Board added funding in the amount of \$7959.00 to Capital Outlay for a total of \$73,513.00. Funding is for the following projects: Main Entry Courthouse Door - \$8448; Remodel of Three Offices - \$33,565; Jail Kitchen Office - \$7,500; Jail Cabinets & Counter Tops \$8,000 (1/2 of the project cost); and Jail Flush Valve Control System - \$16,000.

The Budget Board approved Page 17 - Courthouse with the above mentioned changes.

DISTRICT ATTORNEY

Pages 8-9 - District Attorney was discussed. The Budget Board discussed the request for a district attorney salary supplement. It was decided to allocate a salary supplement in the amount of \$8,000 (as is in the proposed budget) for the fiscal year to replace the funding Mr. Goldthorpe will lose by no longer having the dependency contract with the State.

The Budget Board approved Pages 8-9 - District Attorney; Page 10 - VOCA Grant/DA; Page 11 - CAMI Grant/DA; Page 14 - CFA/DA; and Page 51 - DA Enforcement.

GENERAL COUNTY CONTINGENCY

The Budget Board approved Page 20 - General County Contingency as the amount to be calculated by Ms. DuBois after all changes to the budget is made. Agreed upon changes can be found on instrument #[2018-1444](#).

APPROVALS

Mr. Haidle moved to approve the budget for the **Malheur County Ambulance Service District** for the 2018-2019 fiscal year in the amount of \$419,200. Commissioner Hodge seconded and the motion passed unanimously.

Mr. Price moved to approve the budget for the **Malheur County Agricultural Educational Extension Service District** for the 2018-2019 fiscal year in the amount of \$841,045; and moved to approve property taxes for the 2018-19 fiscal year at the rate of \$0.23 per \$1,000 of assessed value for operating purposes in the District Special Fund. Mr. Haidle seconded and the motion passed unanimously.

Mr. Eiguren moved to approve the budget for **Malheur County** for the 2018-19 fiscal year in the amount of \$31,146,111. Mr. Haidle seconded and the motion passed unanimously.

Mr. Eiguren moved to approve property taxes for the 2018-19 fiscal year at the rate of \$2.5823 per \$1,000 of assessed value for operating purposes in the General Fund (Malheur County). Commissioner Hodge seconded and the motion passed unanimously.

ADJOURNMENT

Commissioner Wilson moved to close the Budget Meetings and adjourn. Commissioner Hodge seconded and the motion passed unanimously.

COMPENSATION BOARD

Meeting Minutes of April 23, 2018 of the Malheur County Compensation Board can be found on instrument #[2018-1445](#).