

# Passport Check List

Call the County Clerks' Office at **541-473-5151** to schedule an appointment.  
(approximately 30 minutes per person)

## Adult

- Completed Application Don't Sign (each applicant must be present)
- 2x2 Passport Picture meeting Passport specification
- Original State Certified U.S. Birth Certificate or Certificate of Citizenship or Naturalization
- Previous Passport
- Valid Personal Identification (Driver's license, Passport, etc.)
- Check or Money Order made out to "US Dept. of State" for the amount of \$\_\_\_\_\_
- \$35** application fee to County Clerk (Cash, Check, Money Order or Credit Card)
  
- Other \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Child Under Age 16

- Completed Application Don't Sign (each applicant must be present)
- 2x2 Passport Picture of Child meeting Passport specification
- Original State Certified U.S. Birth Certificate, or Naturalization Papers
- Previous Passport and copy of Birth Certificate
- Both Parents with Valid Personal Identification (Driver's license, Passport, etc.)
- Check or Money Order made out to "US Dept. of State" for the amount of \$\_\_\_\_\_
- \$35** application fee to County Clerk (Cash, Check, Money Order or Credit Card)
  
- Other \_\_\_\_\_  
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