

Malheur County's CARES Business Grant:

Through the State of Oregon and Governor's Office, Malheur County received \$ 768,183 in federal funds from the Coronavirus Aid, Relief and Economic Security (CARES) Act to assist and support Oregon businesses who have been impacted by COVID-19 restrictions. These funds were allocated to Malheur County to distribute to businesses who have been financially impacted by COVID-19 with a priority for the hospitality industry, businesses impacted by the freeze and the Governor's Executive Orders 20-12 and 20-65, small businesses, and women, Black, Indigenous, People of Color or Tribal-owned businesses.

GENERAL ELIBILITY GUIDELINES:

In order to qualify for the Malheur County CARES Business Grant, the applicant must meet the following criteria:

- The business is headquartered in Oregon and has operations in Malheur County.
- If required by Oregon law to be registered with the Oregon Secretary of State to do business in Oregon, the business is so registered.
- The business is either for-profit or an entity tax-exempt under section 501(c)(3) of the Internal Revenue Code.
- The business was adversely affected in either one of the following three ways:
 1. The business was prohibited from operating as directed by Executive Orders 20-12 or 20-65.
 2. The business can demonstrate a one-month decline in sales of 25% or more, incurred by the COVID-19 pandemic, between March 1, 2020 and November 30, 2020, as compared against the same period of time in 2019.
 3. The business incurred necessary and unbudgeted expenditures due to the COVID-19 public health emergency.
- The business or nonprofit has a principal location that has been legally operating and licensed within Oregon and Malheur County.

- The business experienced, or is experiencing, a direct negative impact as a result of the COVID-19 crisis or financial loss due to COVID-19 and has proper documentation to demonstrative negative impact such as Income Statement or Profit and Loss Statement or Itemization of incurred necessary expenditures due to the COVID-19 public health emergency.
- The business owner and business entity are not presently involved in any bankruptcy and are not planning to file for bankruptcy prior to December 30, 2020.
- The business owner is current on all federal, state and local taxes.
- The business can verify number of FTE.
- The business has less than 100 FTE.
- The business will use the grant for business-related operating expenses.

GENERAL INELIGIBILITY:

The business **must not** operate in any of the following categories:

- Banks or other financial institutions
- E-commerce
- Businesses where the primary products or services are oriented to specific ages (vaping, liquor stores, etc.)
- Franchises, except for those franchises that are completely locally-owned and operated
- Businesses whose primary income is derived from rental/income producing properties
- Government / Taxing agencies
- Passive real estate holding companies and entities holding passive investments.
- Non-profit entities that do not have federal 501(c)(3) status.
- Businesses that experience a decline in revenues for reasons other than those caused by the COVID-19 pandemic (e.g. seasonal or cyclical businesses cycles).
- Businesses that are delinquent on federal, state or local taxes that were due on or before the date of application.
- Businesses that do not comply with all federal, state and local laws and regulations.
- Businesses that have closed and do not intend to reopen.

HOW TO APPLY:

Complete the application in full, including submit required supporting documents such as OED Form 132, Income Statement or Profit and Loss Statement or Itemization of Expenditures.

Complete and submit Demographic questionnaire requested by State of Oregon.

Applicant must meet the eligibility requirements set forth above and in the application.

Only one application may be made per business.

The Applicant must be an owner operator.

Awards to eligible businesses will be made as a grant. The amount of the grant will be based on the businesses' number of FTE. The grant award may be up to \$5000 per FTE. Qualifying businesses that were closed under the Governor's Executive Orders will be eligible for up to \$5000 plus up to \$5000 per FTE.

Deadline: 5:00 p.m. December 23, 2020.

Due to the timing constraints associated with the funding, applications will be reviewed as they come in. Applications may not be processed in order received so that Malheur County can prioritize funds for the hospitality industry, businesses impacted by the freeze (and any extension) and the Governor's Executive Orders 20-12 and 20-65, small businesses, and women, Black, Indigenous, People of Color or Tribal-owned businesses.

Submit application, supporting documentation and Demographic questionnaire to Malheur County Court in one of the following three ways:

1. United States Postal Service (USPS)
Malheur County Court
Malheur County Courthouse
251 B. Street West, #5
Vale, Oregon 97918
2. Dropbox located behind the Courthouse
The dropbox is marked and located directly behind the Courthouse in the parking lot for easy access by vehicle. The dropbox is checked several times a day.
3. Email completed application and supporting documentation to:
countygrant@malheurco.org

Questions: email countygrant@malheurco.org or call (541) 473-5124