



# MALHEUR COUNTY PLANNING DEPARTMENT

251 B Street West, #12 Vale, Oregon 97918 Phone (541)473-5185 Fax (541)473-5140

Department Use Only
File Number: _____
Application Fee: _____
Date Received: _____
Planner Initials: _____

## FLOODPLAIN DEVELOPMENT PERMIT

### Section I: General Provisions

The undersigned hereby makes application for a permit to develop in a designated floodplain area. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Malheur County Planning Department and Malheur County Code, Title 5 and with all other applicable local, State and Federal regulations. This application does not create liability on the part of the Malheur County Planning Department or any officer or employee thereof for any flood damage that results from reliance on this application or administrative decision made lawfully hereunder.

1. No work of any kind may begin in a regulatory floodplain area until a floodplain development permit is issued.
2. The permit may be revoked if any false statements are made herein. If revoked, all work must cease until a permit is re-issued.
3. The permit will expire if no work is commenced within one (1) year of the date of issue.
4. The permit will not be issued until any other necessary local, state, or federal permits have been obtained (approved).

### LANDOWNER INFORMATION

### APPLICANT INFORMATION Check box if same

Name: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

Name: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

*\*All property owners must be listed.*

### Section II: Development Proposal Information

#### PROJECT LOCATION

Property Address: \_\_\_\_\_  
 Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Block: \_\_\_\_\_  
 Township: \_\_\_\_\_ S; Range: \_\_\_\_\_ E; Section: \_\_\_\_\_; Tax Lot: \_\_\_\_\_; Ref #: \_\_\_\_\_  
 Map Number: \_\_\_\_\_ Acres: \_\_\_\_\_ Zoning: \_\_\_\_\_

*\*To avoid delay in processing the application, please provide enough information to easily identify the project location. A map or sketch attached to this application showing the project location may be requested.*

**PROJECT DESCRIPTION**

**A. Structural Development (Check all that apply)**

**Activity**

- New Structure
- Addition\*
- Alteration\*
- Relocation\*\*
- Demolition
- Replacement
- Substantial Improvement

**Structure Type**

- Residential:
  - Single Two-Family Multi-Family (3+)
- Non-Residential:
  - Elevated Flood-proofed
- Combined Use (Residential & Non-Residential)
- Manufactured Home
- Recreational Vehicle (RV)

*\*If the value of an addition or alteration to a structure equals or exceeds 50% of the value of the structure before the addition or alteration, the entire structure must be treated as a substantially improved structure.*

*\*\*A relocated structure must be treated as new construction.*

**B. Other Development (Check all that apply)**

- Clearing      Fill      Mining      Drilling      Grading      Dredging
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration      Drainage Improvement (including culvert work)
- Individual water or sewer system      Road, Street or Bridge Construction
- Subdivision (New or Expansion)      Utilities
- Other (Please Specify)\_\_\_\_\_

**FLOOD HAZARD INFORMATION**

1. The proposed development is located on FIRM Panel:\_\_\_\_\_ (number and suffix), Dated:\_\_\_\_\_
2. The proposed development is located partially or fully within the lateral (horizontal) boundaries of the Special Flood Hazard Area, Zone:\_\_\_\_\_ (A, A1-30, AE, AO, AH, AR, A99, V, V1-30, or VE)
3. The one-percent-annual chance (100 year) flood elevation at this site is:\_\_\_\_\_ ft NGVD 29 / NAVD 88 (circle the correct datum), source:\_\_\_\_\_ None Available

Check if the proposed development is NOT located laterally (horizontally) within the Special Flood Hazard Area.

Check if the property is partially located laterally within the Special Flood Hazard Area, but the proposed development activity site is NOT.

4. Is the proposed development located partially or fully within a designated Floodway:

**Yes**      **No**    If “Yes”, then is this proposal for:

Temporary encroachment (less than 30 days – outside of flood season)

Habitat restoration\*

Fence (type and material: \_\_\_\_\_)

*\*For habitat restoration projects a rise in elevation may be allowed if a CLOMR is approved by FEMA. Permit shall not be issued, until FEMA approval is received.*

5. If “Yes” was answered to (4.) above, then is a “No Rise Certification” with supporting engineering hydrological and hydraulic data attached?    **Yes**      **No**

6. Are other Federal, State, or local permits required?    **Yes**      **No**

If yes, what type: \_\_\_\_\_

### **Section III. Additional Information Required (*Complete all that apply*)**

#### **1. Complete for all Proposed Structures and Building Sites:**

- A. Base Flood Elevation at this site: \_\_\_\_\_ ft (NGVD 29/NAVD 88).
- B. Elevation of highest adjacent grade: \_\_\_\_\_ ft (NGVD 29/NAVD 88).
- C. Required elevation of lowest enclosed area including crawlspace or basement floor: \_\_\_\_\_ ft (NGVD 29/NAVD 88).
- D. Proposed elevation of lowest floor (including basement) \_\_\_\_\_ ft (NGVD 29/NAVD 88).
- E. Elevation of top of proposed garage slab, if any: \_\_\_\_\_ ft (NGVD 29/NAVD 88).
- F. Elevation of next highest floor: \_\_\_\_\_ ft (NGVD 29/NAVD 88).
- G. Details for anchoring structures (type of anchoring used and location of anchoring):  
\_\_\_\_\_  
\_\_\_\_\_
- H. Details of flood-proofing or elevation of utilities (elevation of flood-proofing and utilities, and description of flood-proofing):  
\_\_\_\_\_  
\_\_\_\_\_
- I. Location on structure, elevation of bottom of opening, and size of opening for all flood openings, if required (reference diagram, site plan or drawings):  
\_\_\_\_\_  
\_\_\_\_\_
- J. Types of water-resistant materials used below the first-floor and portions of the structure they were applied to:  
\_\_\_\_\_  
\_\_\_\_\_

**2. Complete for Alterations, Additions, or Improvements to Existing Structures:**

- A. What is the estimated market value of the existing structure prior to damage or improvement? \$\_\_\_\_\_
- i. Malheur County Assessor’s Real Market Value (RMV) \$\_\_\_\_\_
- B. What is the cost of the proposed construction? \* \$\_\_\_\_\_
- C. Does the proposed development activity qualify as substantial improvement? **Yes No**

NOTE: Estimates must include all structural elements, interior finish elements, utility and service equipment, labor and other costs associated with demolishing, removing, or altering building components, construction management, and any improvements beyond pre-damaged condition.

*\*If the cost of the proposed construction equals or exceeds 50% of the market value of the structure, then the entire structure must be treated as a substantially improved structure and the substantial improvement provisions shall apply as set out in Malheur County Code.*

**3. Complete for Non-Residential Flood-proofed Construction:**

- A. Type of flood-proofing method: \_\_\_\_\_
- B. Required flood-proofing elevation is: \_\_\_\_\_ feet NGVD.
- C. Flood-proofing certification by a registered engineer attached? **Yes No**

**4. Complete for Partitions, Subdivisions, and Master Plan or Planned Unit Developments:**

- A. Will the subdivision or other development contain 50 lots or 5 acres?  
**Yes No**
- B. If yes, does the plat or proposal clearly identify base flood elevations?  
**Yes No**
- C. Are the 100 year Floodplain and Floodway delineated on the site plan?  
**Yes No**

**5. Complete for Other Proposals NOT Included in 1-4 Above:**

- A. For all watercourse relocations and/or landform alterations include plans showing the proposed relocation and/or alterations.
- B. Change in water elevation (in feet) \_\_\_\_\_.
- C. For stream habitat restoration, provide copy of “no-rise certification” from registered professional engineer or a FEMA approved CLOMR.
- D. Amount of fill to be placed \_\_\_\_\_.
- E. Top of new compacted fill elevation \_\_\_\_\_ ft. (NGVD 29/NAVD 88)

**6. Required Attachments:**

- A. A site plan drawn to scale, with elevations of the project area and the nature, location, dimensions of existing and/or proposed structures, earthen fill placement, storage of materials or equipment and drainage facilities. Plans shall include location of all water bodies, adjacent roads, lot dimensions, as well as, delineation of Special Flood Hazard Areas, regulatory Floodway boundaries including Base Flood Elevations (when available), or flood depth in AO zones.

- B. Copies of all required local, State, and Federal permits. All required local, State, and Federal permits must be approved.
- C. A complete pre-construction Elevation Certificate signed and sealed by a registered professional surveyor.
- D. Certification from a registered professional engineer that any proposed non-residential flood-proofed structure will meet the flood-proofing criteria of the Malheur County Code and Oregon Specialty Code requirements, if applicable.

**Section IV: Property Owner and Applicant Signatures**

I/We hereby request a Floodplain Development Permit on the above described real property, which is either owned by or under contract of sale to the applicant, and is located within Malheur County, Oregon. I/We hereby acknowledge that this application is not considered filed, until all of the required information has been submitted as determined by the floodplain administrator and all required fees have been paid in full.

**Property Owner(s)\***

Signature(s): \_\_\_\_\_, \_\_\_\_\_  
 Name(s) (print): \_\_\_\_\_, \_\_\_\_\_  
 Date: \_\_\_\_\_

*Check box if the Property Owner is the Applicant.*

**Applicant**

Signature(s): \_\_\_\_\_, \_\_\_\_\_  
 Name(s) (print): \_\_\_\_\_, \_\_\_\_\_  
 Date: \_\_\_\_\_

*\*All property owners must sign. The signature is an acknowledgement and consent to this floodplain development permit application.*

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***This application is only for Floodplain Development Permit.  
 Building Permits and any other permits require separate applications.***

**Section V: OFFICE USE ONLY**

**APPLICATION PROCESSING**

Date Application Received: \_\_\_\_\_ Initials: \_\_\_\_\_  
Date Application Complete: \_\_\_\_\_ Initials: \_\_\_\_\_  
Applicant Notified of Completeness: \_\_\_\_\_ Initials: \_\_\_\_\_  
Fee Paid: \_\_\_\_\_ Receipt No. \_\_\_\_\_ Initials: \_\_\_\_\_

**APPLICATION DETERMINATION**

The proposed development activity is determined to be in conformance with the provisions of Malheur County and Malheur County Code Title 5:

YES       NO

If Yes, then this permit is issued, subject to the following conditions, attached to and made part of this permit:

\_\_\_\_\_  
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Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

Date Applicant Notified of Application Determination: \_\_\_\_\_ Initials: \_\_\_\_\_