



MALHEUR COUNTY PLANNING DEPARTMENT

251 B Street West, #12 Vale, Oregon 97918

Phone (541)473-5185

For a new accessory building (storage shed, garage), the permitting process is as follows:

1. **Planning and Zoning** – 541.473.5185 – located in the Courthouse, in Vale, OR
www.malheurco.org/planning-department:
 - Structural Permit application
 - Site plan with the exact placement of the new structure on the property
 - Application payment of \$50
(can be paid by cash or check sent in the mail, or online here:
<https://www.malheurco.org/planning-department/payment/>
on the “*Payment Type*” select “*Zoning Permit*” and for the “*Account Number*” type property owner’s last name).

2. **Environmental Health** – 541.473.5186 – located in the Courthouse, in Vale, OR
www.malheurco.org/environmental-health – to be submitted only if the structure will have any indoor plumbing
 - Application to connect into an existing septic construction
 - Floor plans for the proposed structure
 - Cost of this application is \$301.00

 - Application fees may be submitted in person or online here:
<https://client.pointandpay.net/web/MalheurCountyEnvironmentalHealth>
(on the “*Payment Type*” select “*Septic Permit*” and for the “*Account Number*” type property owner’s last name).

3. **Building Department** – 541.372.5460 – located at 14 S 3rd St, Nyssa, OR
<https://bldgmalheurco.org/>
 - Apply for electrical, plumbing, mechanical and all other applicable permits
 - Engineered plans for the structure
 - Contact the Building Department for all fee inquiries